

Subject: Division of Family Health and Wellness (FHW) Clinical Application Coordinator 2 Announcement

The Tennessee Department of Health's Division of Family Health and Wellness is hiring a Clinical Application Coordinator 2 (CAC2), Executive Service position. The FHW Division CAC 2 position functions in a dual role for both the Family Health and Wellness Division and the Child Health/Early Childhood Program. For the FHW Division, the CAC 2 supports informatics and Information Technology (IT) capabilities across approximately 30 program areas, serving as the FHW liaison to the Office of Informatics and Analytics. This position requires unique skill sets for a multifaceted role of the FHW Division CAC 2 to include Information Technology experience, familiarity with Informatics and HL7, as well as leadership, training, end user engagement, and excellent communication skills.

As the FHW Informatics liaison, the CAC 2 will lead informatics improvements across the Division, including implementation of HL7 messaging to support surveillance. This position sits on the Enterprise SAS Governance board, the SharePoint Business Advisory Committee, and the Kidcentraltn.com Steering Committee. These representative roles require experience in IT Governance and knowledge of the Division's strategic goals and end user needs. The CAC 2 also serves as the Division REDCap Administrator, communicating with the Server Administrators to the more than 320 FHW REDCap users. This role requires experience communicating business unit needs to IT, user authentication and management, and end user training.

The CAC 2 will be responsible for developing and maintaining enhancements to the CHANT (Community Health Access and Navigation Team) data collection project for the Early Childhood team. CHANT will combine three care coordination programs (HUGS, CSS, and TennCare Outreach) into one overarching care coordination program. CHANT will utilize REDCap to build out a data collection module that will be used to guide programmatic efforts and collect data for evaluation and program oversight. The CAC 2 must have extensive knowledge of REDCap and be able to quickly build out a data collection system that meets the programmatic requirements. In addition, the CAC 2 will be part of making any needed updates to the existing evidence based home visiting REDCap site. The CAC 2 will also lead the early childhood program discovery process for a comprehensive, longitudinal data system with potential interoperability with education and other child serving agencies.

Applicants must meet the following criteria:

Education and Experience: Master's Degree in public health, health sciences, health services, health informatics, health care administration or nursing and two (2) years' experience in deployment or implementation of application systems (clinical preferred), or a related field with a strong foundation in system design, analysis, and evaluation; and prior experience on the successful implementation of a nationally recognized electronic health record system is preferred.

Or

Bachelor Degree in public health, health services, health science, health informatics, health care administration, or nursing with five (5) years' experience with deployment or implementation of applications systems (clinical preferred), or a related field with a foundation in systems design, analysis, and evaluation. Prior experience in assisting with the successful implementation of a nationally recognized electronic health record system is preferred.

Or

High school diploma or equivalent with twelve (12) years' experience in a health informatics related field, or a combination of health care office management and information technology services. Prior experience as a clinical application coordinator (CAC) is preferred.

This is an Executive Service position and all persons interested may submit a resume along with a cover letter to Melissa Barbour via email at Melissa.Barbour@tn.gov.

The State of Tennessee is an equal opportunity, equal access, affirmative action employer.